

## MEMORANDUM

**To: Mayor Muri and Members of the Town Council**  
**From: Paul Loveless, Town Administrator**  
**Date: October 8, 2021**  
**Subject: Updates**

### Administration:

#### *Upcoming Meetings:*

Council Meeting – October 19, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/89771336416>

Planning Commission – October 11, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/81526348831>

Civil Service Commission – November 4, 2021, at 2:00 PM.

Zoom Invite: <https://us02web.zoom.us/j/89771336416>

Preservation and Review Board – October 27, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/86863516604>

Parks and Community Services Advisory Board – October 18, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/89472752503>

Public Safety Advisory Board – October 20, 2021, at 6:30 PM.

Zoom Invite: <https://us02web.zoom.us/j/85003890977>

(\*) Meetings are being conducted via Zoom. Additional information is on the applicable meeting's agenda.

#### *Sunnyside Beach Community Clean-up:*

Join us Saturday, October 16 from 8-9:30 AM.

Steilacoom Public Works will provide grabbers and bags, but it is suggested to bring gardening/work gloves if you have them. For additional information, contact Liz Grasher at [elizabeth.grasher@ci.steilacoom.wa.us](mailto:elizabeth.grasher@ci.steilacoom.wa.us). Sunnyside Beach Park address: 2509 Chambers Creek Road.

### Community Services:

#### *Before and After School Care:*

Registration is now open for the Town of Steilacoom's Before/After School Program for 2021-2022.

Club AM and PM is offering before and after school care for Kindergarten - 5th Grade school students every day with the exception of national holidays.

- Location: Cherrydale Elementary
- Pre-registration is required and payments can be made online, by phone, or by check.
- Multiple child discounts are available as well as Military and Free/Reduced Lunch qualified students.
- Discounts cannot be combined.
- Part-time and full-time rates now available!

Additional information and registration is available on the Town's official website at <https://townofsteilacoom.org/156/Youth-Programs>.

#### *Make It Yourself – Sewing:*

The Town of Steilacoom's Youth Programs is hosting the Clothing and Textile Advisors of Washington October 18 through 22<sup>nd</sup> from 1-3 PM at the Community Center. This class is open to 4<sup>th</sup> and 5<sup>th</sup> grade boys and girls who can come after school to work with a sewing machine to potentially make a variety of things which might include a pillowcase, apron, tool belt, potholder, etc. Register on the Town's official website at [townofsteilacoom.org](https://townofsteilacoom.org). Class is limited to 10 participants and is \$20.

## **Community Development:**

### ***Public Notices for Applications:***

On a trial basis, we are posting public notices for development applications on the Town's official website at <https://townofsteilacoom.org/>. Current applications are:

1. An application for preliminary plat of 14 single-family home lots at 1324 Union Avenue was submitted to the Town of Steilacoom. The application has been modified to a 13-lot configuration, a SEPA determination has been issued and a Notice of Informational Workshop has been issued for October 11 before the Town's Planning Commission. October 11, 2021, at 6:30 PM.  
Zoom Invite: <https://us02web.zoom.us/j/81526348831>

### ***Code Compliance:***

The Code Compliance Officer working in conjunction with the Department of Public Safety is focusing on junk vehicles, illegally parked/stored vehicles, boats stored on Town rights-of-way, derelict structures, issues between private property owners, and inspecting construction sites for erosion control measures.

### **Public Safety:**

Over the past week, 86 Public Safety incidents occurred in town, including the following:

#### Emergency and patrol incidents

- 11 medical aid responses
- 34 suspicious circumstance/security checks
- 1 response for persons in crisis/welfare checks
- 13 traffic stops
- 1 response for residential/business alarm activations
- 2 parking enforcement responses
- 2 motor vehicle collisions, including hit and run
- 1 response for nuisance complaints (noise, fireworks, etc.)
- 2 death investigations, no suspicious circumstances uncovered in either incident
- 1 animal-involved incidents

#### Crimes against persons

- 1 incident of harassment

#### Crimes against property

- 2 incidents of theft

This past week, our officers responded for multiple issues at our schools, including multiple fights and other threats of violence. We continue to partner with the school district through our school resource officer program in addition to our regular patrols through the schools.

This week, our newest officer graduated the academy. Officer Palma is schedule to begin the next phases of his training over the coming weeks. We will have two more new officers graduating from the academy over the next two months. Public Safety is looking forward to the additional officers helping in our response to ongoing traffic concerns throughout our community.

With autumn here, please remember to inspect heating appliances thoroughly before utilizing them.

Concealed Pistol License applications and renewals can be obtained through South Sound 911. Please visit our department website for further information.

Online crime reporting remains available. Please visit our department website for more information:  
<https://townofsteilacoom.org/160/Public-Safety>.

The lobby of Public Safety is now open, Tuesdays through Fridays, from 9:00 am until 12:00 pm. Staff remain available by phone and appointment from 1:00 pm until 5:00 pm.

The non-emergency dispatch telephone number has changed. To reach a police officer NOT during an emergency, please call either (253) 287-4455 or (800) 562-9800.

To anonymously report suspicious activity, please email the department at [crimetips@ci.steilacoom.wa.us](mailto:crimetips@ci.steilacoom.wa.us).

To report persistent traffic concerns, please submit the following information via email to the department at: [traffic@ci.steilacoom.wa.us](mailto:traffic@ci.steilacoom.wa.us).

Location of concern.

Time of day when the concern occurs.

Description of the concerning behavior.

### **Public Works:**

#### ***Streets and Storm:***

Crew Emphasis:

The crew removed spoils from the Public Works Facility and transported them to an authorized site; coordinated guardrail repairs for 2<sup>nd</sup> and Martin Street; performed right-of-way maintenance on Chambers Creek Road; performed inspections on the roundabout project; attended risk management training related to roads and markings; completed asphalt repairs on Stevens Street and Lila Court; and performed other maintenance activities.

Union Avenue Rainier Street Roundabout Project:

Steilacoom is constructing a five-legged roundabout at the intersection of Union Avenue and Rainier Street with Martin Street and the access to the Pierce County Ferry holding lanes. Learn more about the project at [www.townofsteilacoom.org](http://www.townofsteilacoom.org).

Local access and services such as waste collections will be maintained. If any unforeseen problems do arise, please contact Mark Burlingame with the Town of Steilacoom at 253.581.1912 or Nathan Walker with Pivetta Brothers Construction at 253.862.7890

Construction hours are anticipated to be Monday through Friday from 7:00 a.m. to 3:30 p.m. There will be construction signs, barricades, and traffic control employees along the construction routes to help traffic get to their destination. We apologize in advance for any inconvenience this may cause. Please use alternate routes and avoid this intersection if possible. Information on the project may be found on the Town's official website at [www.townofsteilacoom.org](http://www.townofsteilacoom.org).

On Tuesday, October 5<sup>t</sup>, the contractor working on the Town of Steilacoom's roundabout project paved along the recently installed curb lines throughout the area and are continuing other improvements. Please travel with extreme caution and follow the flaggers' instructions. All pavement work is expected to be completed by mid-afternoon on Friday.

### ***Electrical:***

Crew Emphasis:

The crew responded to an unplanned power outage Thursday afternoon in the vicinity of Cincinnati Street caused by faulty wire. Additionally, they repaired a secondary service in the 2300 block of Oak Street; assisted the Water Crew install a new service on Walnut Lane; relocated irrigation wiring in conjunction

with the roundabout project; replaced on electrical meter at a residence on Pine Street; and performed other maintenance activities.

***Water/Sewer:***

Crew Emphasis:

The crew assisted the Electric Crew respond to an unplanned power outage on Thursday; inspected a sewer line in the 700 block of Pacific Street; installed a service meter in the 1200 block of Walnut Lane; inspected the new water service on lot #11 in the Tasanee development; coordinated with the maintenance crew in the Steilacoom Woods apartments for water shut offs/resumptions for maintenance issues; performed inspections at the roundabout; and performed other maintenance activities.

***Parks, Buildings and Grounds:***

Crew Emphasis:

The crew mowed and maintained park facilities; completed irrigation system shutdowns and winterizing in the parks; reinstalled three of the restored park signs and removed three others for restoration; and performed other maintenance activities.

**Other:**

**Candidate Forum - Steilacoom Mayor and Town Council – October 25, 2021:**

This is a nonpartisan candidate forum for the public hosted by the League of Women Voters and a number of other community organizations on October 25, 2021. It includes the contested Mayor and Town Council races for the Town of Steilacoom. Questions will be accepted from the audience during the forum at a text number to be provided there or may be submitted in advance to [lwvtacomapierce@gmail.com](mailto:lwvtacomapierce@gmail.com).

Register at <https://bit.ly/2VwOAuw>

***Tasting the Squeeze:***

The Apple Squeeze is cancelled due to the virus but enjoy **Tasting the Squeeze!**

Pre-order some of the great Squeeze foods and then pick up on Sunday, October 3rd from 10-4 on Lafayette Street near Town Hall. This opportunity is sponsored by the Steilacoom Historical Museum and all purchases will benefit the Museum. Masks and social distancing will be required.

Follow these directions:

1. Visit [www.steilacoomhistorical.org](http://www.steilacoomhistorical.org) or call the Museum at 253-584-9410.
2. Pre-Order Cider, Candy Apples and Apple Fritters.
3. Pick up orders on Sunday, October 3 from 10-4 on Lafayette Street by Town Hall.
4. The 2022 Steilacoom Calendars will be available too!

***Pierce County Library Explorer Series:***

The Friends of Steilacoom Library and Steilacoom Historical Museum Association present a virtual tour of the Pacific Bonsai Museum as the Library Explorer Series event for October. The program is Thursday October 14 at 4:00 pm and consists of a virtual tour of the Museum and a question-and-answer session with a docent on the current display, World War Bonsai: Remembrance and Resilience. This display focuses on efforts during World War Two to saving bonsai art. To register go to [www.piercecountylibrary.org/calendar](http://www.piercecountylibrary.org/calendar), Click on October 14 and fill out the registration form. You will be sent a zoom link in advance of the presentation.

If you are interested in becoming a member in the Friends of the Steilacoom Library, please contact Linda Collins at [landjcollins@msn.com](mailto:landjcollins@msn.com).

***Fall Carnival – October 26<sup>th</sup>:***

Pack 71 invites you to join us! Fall Carnival - October 26th, 6 PM. at Steilacoom Community Church  
For more information, please contact:

Pack 71 - Grades K-6  
Carrie Standish  
253-203-4176  
[koenigincarrie@yahoo.com](mailto:koenigincarrie@yahoo.com)

Troop 71 - Grades 7-12  
Jade Crowell  
253-230-9233  
[jadecrowellsd@gmail.com](mailto:jadecrowellsd@gmail.com)

***Hand Sanitizer Gel:***

Hand sanitizer gel in 1-gallon containers is available at the Community Center or the Public Works facility free to Town of Steilacoom residents. Limit one per family per week

Questions – Contact Paul Loveless at 253.581-1912 -- Town's Official Website - [townofsteilacoom.org](http://townofsteilacoom.org).